

# Rosemary Place Townhomes

## Additional Parking Space Request Form

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Homeowners wishing to acquire a second parking space is required to submit a request for said space. Additional space assignments are evaluated annually by the Board of Directors. Homeowners must inform Property Manager if they no longer require an assigned second parking space (i.e. sold vehicles). Space assignment will be based on the availability, as well as, specific relations to homeowners.

Vehicles that are not registered with the RPHOA may result in towing at the owner's expense.

### Homeowner Information

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone Number: \_\_\_\_\_ Cell Phone Number: \_\_\_\_\_

Emergency Contact Name: \_\_\_\_\_ Emergency Contact Number: \_\_\_\_\_

### Vehicle #2 Owner Information

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone Number: \_\_\_\_\_ Cell Phone Number: \_\_\_\_\_

Emergency Contact Name: \_\_\_\_\_ Emergency Contact Number: \_\_\_\_\_

Relationship to Homeowner: \_\_\_\_\_

Indicate Reason for 2<sup>nd</sup> Space: \_\_\_\_\_

\_\_\_\_\_

On average, how many nights will space be occupied? (Circle One) Nightly, Weekly, Monthly, Annual

### Vehicle Information

Make: \_\_\_\_\_ Model: \_\_\_\_\_

Color: \_\_\_\_\_ Year: \_\_\_\_\_

License Tag Number \_\_\_\_\_ Registered State: \_\_\_\_\_

I have read and understand the parking policy.

Homeowner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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*For Office Use Only:*

Approved: \_\_\_\_\_

Denied: \_\_\_\_\_

Assigned Parking Space Number: \_\_\_\_\_

Date: \_\_\_\_\_

Location: East or West (circle one)

Reason: \_\_\_\_\_

Parking Permit Number: \_\_\_\_\_

Expires: \_\_\_\_\_

Fee Paid: \$ \_\_\_\_\_